



Lee County ETSB

Meeting Minutes

July 25, 2024 3:30 PM

Meeting called by: Vice-Chairman Hilliker

UNAPPROVED

Monthly Board Meeting

Attendees: 911 Commissioners; ETSB Director, Shelley Dallas

- **Call to Order**

Vice-Chairman Hilliker called the meeting to order at 3:35 pm at the Lee County ECC; roll was called as follows:

Ryan Buskohl	05-16-2025	Absent presenting Medical
Keane Hudson	12-01-2023	Present representing Lee County Board
Steve Gilmore	05-16-2025	Present representing Fire District
Pat Hilliker	05-20-2024	Present representing Fire District
Jesica Knipple	Sheriff's Designee	Present representing Lee County Sheriff
Mike Koppien	05-20-2024	Present representing Law Enforcement
Kevin Lalley	05-16-2025	Absent representing At Large
Steve Howell	06-14-2025	Present representing Law Enforcement
Josh Tucker	05-20-2024	Present representing Medical

Absences excused.

- **Prior Minutes**

Motion by Gilmore, second by Koppien, that the minutes from the May 16, 2024 ETSB meeting be approved and published. Motion carried unanimously.

Treasurer's Report: Midland Operating Account: \$44,569.52; Sauk Valley Reserves Fund: \$988,650.91, Investment CDs (4): \$1,261,099.00; Total ETSB Funds: \$2,294,319.43. Motion by Howell, second by Knipple, that the treasurer's monthly balance report be approved. Vice-Chairman Hilliker called for discussion. Director Dallas indicated the short-term CD interest brought in \$11,099 which was added to the newest CD in lieu of the Midland or Sauk account; there being no further discussion, motion passed unanimously.

Fiscal year 2024-2025 budgetary items were discussed: CommCenter dispatch chairs, tables for conference room, quotes for updated heating and cooling on 2nd floor, ETSB employee contract renewals were all topics of discussion. Tucker asked if McDermaid responded to the roof inspection; Director Dallas called on 6/25 and still no response – she will call again. Discussion on the North retaining wall was discussed; have not received updated information from the County. Allowable expenditures were discussed.

- **Claims:** Claims were reviewed. Hudson made a motion, seconded by Howell, that claims, including those paid in vacation, be approved and ordered paid: June \$17,688.01/July \$22,006.36

Totaling \$39,694.37. Vice-Chairman Hilliker called for discussion; there being none, the vote was called for as follows:

Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jesica Knipple	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Ryan Buskohl	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Howell	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Committee Reports**

- **Executive:** TC testing took place on June 25th. Thirty-two applicants tested with 21 passing. Six individuals were initially interviewed by the Committee: ETSB Chair Buskohl, Chief Deputy Ranken, and Director Dallas. A conditional offer of employment was made to one of the interviewees, pending the outcome of the background investigation, physical, and psychological examination. There was a great pool of applicants with no lateral applicants.

- **Property:** Signed a 3-year maintenance contract with SEPS for the UPS (Uninterrupted Power Supply).

- **Public Education/Training:** Jes Knipple reported that the Dixon Police Department is holding a National Night Out event on Tuesday, August 6th from 5pm-8pm at the Dixon Park District office, 1312 Washington Ave, Dixon. It is a free, family-friendly event and we will have a tent with games, prizes, and public education paraphernalia to hand out throughout the evening.

- **Legislation:** CESSA bill was extended to July 1, 2025.

- **Old Business:**

- **Board Member/ECC Staff Comments:** Rapid SOS mapping deployment and the PowerPhone integration was finalized throughout May and June. An overview of both integrations was provided. NG9-1-1 migration is tentatively scheduled for September as AT&T continues to work through the backup PSAP scenarios for non-AT&T PSAPs. Due to an equipment outage and subsequent failures at Carroll County PSAP after a major storm, Lee County PSAP has transitioned to Ogle County as the backup via Ogle's 10-digits number for landline 9-1-1 calls. ISP Statewide 9-1-1 Administrator has authorized the change until the transition to the Statewide ESINet.

Steve Gilmore suggested having Pest Control Consultants service the Compton tower site building due to an ant invasion.

- **Adjournment:** Meeting adjourned at 4:12 pm. The next ETSB meeting will be held **September 26th 2024 at 3:30 pm** at the Lee County ECC.

Josh Tucker, ETSB Secretary